

REQUEST FOR PROPOSAL (RFP) - Lot 1

PROCUREMENT REF: PF-YEM-00725	LOCATION: Solidarités International – Yemen, Taiz Governorate (Districts: Al-Ma'fer, Jabal Habashy, Al Misrakh) DATE: 23 Aug 2026
	SUBJECT: <u>Women's Economic Empowerment, Agency and Enterprise Ecosystem Assessment</u>

Dear Madam, Sir,

Solidarités International (SI), invites bids from qualified and reputable national and international companies, firms, institutions or organizations to Women's Economic Empowerment, Agency and Enterprise Ecosystem Assessment under the THRIVE Project, funded by the Swiss Development Cooperation (SDC). Interested bidders may find the terms of reference (ToR), and other annexes available for download.

Description of Requirements: this RFP , along with the its annexes will have the full information of what interested applicants will need to know.

Deadline and period of RFP:

Activity	Timeline
RFP Issued	23 August 2026
Deadline for Submission of Proposals	08 September 2026
Selection of Service Provider	04 October 2026
Start of Assignment	08 October 2026

Contact Person for Enquiries:

(Written inquiries only) Any question or clarification needed must be addressed to to the following email:

tender@solidarites-yemen.org .

Having the title of the mail as "[PF-YEM-00725] Inquiry - Women's Economic Empowerment, Agency and Enterprise Ecosystem Assessment,

❖ All Communications and Enquiries must be in English.

Submission of the offers:

- ❖ Mandatory for Eligibility, the Consultant must be a legally registered company, firm, or organization in their country of tax residency and must have a valid tax ID and commercial registration certificate. These documents must be submitted with the proposal as part of the administrative offer.
- ❖ **Applications from individuals will not be considered.**

Your proposal must be submitted electronically in PDF, Through this email tender@solidarites-yemen.org The mail title should be “ **[PF-YEM-00725] Women's Economic Empowerment, Agency and Enterprise Ecosystem Assessment,**

- ❖ The offer shall be in two parts sent in PDF format, and free of viruses. Shall contain all the required documents detailed in the RFP – TOR
 - (i) a technical offer.
 - (ii) a financial and administrative offer:
- ❖ The financial offer should be in Euro, and payment will be for Euro. It should be valid for at least three (3months) from the date of submission. Must be exclusive of VAT and other applicable indirect taxes.

Criteria of award:

- ❖ Services proposed shall be reviewed and evaluated based on completeness and compliance of the Proposal and responsiveness with the requirements of the RFP and all other annexes providing details of SI requirements.
- ❖ The Proposal that complies with all of the requirements, meets all the evaluation criteria and offers the best value for money shall be selected and awarded the contract. Any offer that does not meet the requirements may be rejected
- ❖ Highest Combined Score (based on the technical offer and price weight distribution) will be awarded the contract.

Criteria of selection	Weighting of criteria (A)	Method of evaluation, and score (B)
TOTAL PRICE	25%	Lowest price will be given a full mark and relevant scores will be derived accordingly, the financial offer shall be broken down as explained in the TOR
Understanding of the Assignment	5%	Consultant will be graded based on a clear understanding of the objectives and scope of the consultancy, understanding of the links between climate, natural resources, watershed management, agriculture, and rural livelihoods, and understanding of the operational context in Yemen. The best will be given highest rating assuming offered service meet minimum criteria and grading will based on relative scale

Methodology and Technical Approach	10%	Consultant will be graded based on a clear and logical assessment approach; integration of climate, watershed, natural resources, agricultural, and institutional analyses; appropriate sampling strategy; robust data collection and analysis methods; GIS and spatial analysis approach (where applicable); stakeholder engagement and validation process; and realistic workplan. The best will be given highest rating assuming offered service meet minimum criteria and grading will based on relative scale
Relevant Technical Experience	35%	Consultant will be graded based on the ability showing a concrete experience detailing it as shown, highlighting experiences, and the offer proposing the best will be given highest rating assuming offered service meet minimum criteria and grading will based on relative scale on the ability for the consultant to meet the criteria requirement as indicated in Criteria Selection column
Proposed Team	15%	Consultant will be graded based on the ability to offer evidence and highlight requirements, and the one proposing the best will be given highest rating assuming offered service meet minimum criteria and grading will based on relative scale on the ability for the consultant to meet the criteria requirement as indicated in Criteria Selection column
Workplan	5%	Consultant will be graded based on realism, clarity, and timeline feasibility. The best will be given highest rating assuming offered service meet minimum criteria and grading will based on relative scale

Quality Assurance	5%	Consultant will be graded based on internal quality assurance procedures, data verification and triangulation, risk management during fieldwork, ethical considerations, and conflict-sensitive data collection. The best will be given highest rating assuming offered service meet minimum criteria and grading will based on relative scale
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Please refer to the TOR for more details on the Minimum Criteria (Pass/Fail) and Deliverables.

Type of Contract to be Signed:

- ❖ Service contract for consultancy services.

Deadline of submission: **08 September 2026, 11:59 AM Yemen time**, it shall remain your responsibility to ensure that it reaches the email address above (tender@solidarites-yemen.org) on or before the deadline. Proposals that are received by SI after the deadline indicated above, for whatever reason, shall not be considered for evaluation.

Amendments to RFP:

SI reserves the right to amend, extend, or withdraw this RFP at any time without prior notice. Any amendments will be communicated in writing to all bidders who have expressed interest.

Annexes to this RFP:

1. Annex 1 _ Code of conduct arabic english.
2. Annex 2 _ Detailed TOR including example of proposal form – ICNR-CSA Assessment (PL-YEM-02296).
3. Annex3_Consultancy service Contract Template

We look forward to receiving a proposal from your company.

Sincerely yours,

Amr Ali
Logistics Coordinator YEMEN – ADEN